

# ADMISSIONS

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Husson University believes all individuals should have the opportunity to further their education. Undergraduate candidates approved for admission prior to fulfilling the requirement of high school or the equivalent thereof are accepted contingent upon successful completion of all academic work and the receipt of a final transcript of grades. The University reserves the right to refuse the acceptance of a degree candidate. Admission to the University or to particular programs may also be refused to applicants where academic record provides doubt as to the candidate's ability to make reasonable academic progress. It invites applications from secondary school graduates or students having received a General Equivalency Diploma (GED) and qualified international students without regard to age, color, religion, sex, national origin, sexual orientation, level of family income, or physical ability. While the information below elaborates general policies for undergraduate admissions, candidates should refer to selected undergraduate and graduate programs for specific requirements on admittance.

When a student begins study at the University leading to a degree, he or she must meet the curriculum requirements in effect at that time. However, without prior notice, the University may at any time replace or update curricula and courses. All courses may not be offered during a given academic year. If a student should drop out of school for a calendar year (12-month period), he or she is obligated to meet any new curriculum requirements imposed by the University subsequent to the student's initial enrollment. Nonattendance in summer school sessions does not constitute a break in enrollment.

All prospective students are assigned an admissions counselor to answer questions and provide knowledge and materials about the University and the degree options. Applicants are encouraged to visit campus in person or virtually by registering at <https://www.husson.edu/about/visit-husson/>.

## Application Information

Husson University's rolling admission program allows applications to be reviewed as soon as they are complete. Applications are accepted for consideration for fall, spring, or summer semesters. There is a \$40 application fee. Application fee waivers are available and can be requested through an admissions counselor or by emailing [admit@husson.edu](mailto:admit@husson.edu). All applicants should have copies of their transcripts sent to the Admissions office as soon as possible after submitting their application.

In considering students for admission to Husson University, a wide range of factors are taken into account. An applicant is evaluated on their academic preparedness, reflected in the high school transcripts, course selection, personal essay, and letter of recommendation.

We recommend that students complete a college preparatory curriculum that includes:

- 4 years of English
- 3 years of college preparatory math including Algebra I, Geometry, and Algebra II (additional math such as pre-calculus or higher is suggested for direct entry professional programs)
- 3 years of Science (labs are required for PT, OT, Pharmacy, and Nursing; additional physics is recommended for PT, OT, and Pharmacy)
- 3 years of Social Sciences

Completion of college preparatory courses at the secondary level with a "C" or better, or its equivalent, is recommended.

Students whose high school transcripts show limited academic performance may be accepted on a conditional basis.

Transfer students are welcome and must present transcripts from all higher-ed institutions they have attended. High school transcripts will be waived if the student has completed a minimum of 24 college credits; including any coursework completed while in high school. Transfer applicants should be in good academic standing. Applications are reviewed for admission based on availability in the program to which they have applied and on the applicants cumulative GPA. The process is competitive and merit based.

## To be considered for admission:

1. Complete and submit the application form, available on-line at <https://www.admissions.husson.edu/apply/> or [www.commonapp.org/school/husson-university](http://www.commonapp.org/school/husson-university).
2. Submit the following material:
  - Official high school transcript or GED scores
  - Official transcript(s) from any college(s) or university(s), which the applicant attended
  - Letter of recommendation from guidance counselor, teacher or non-family member
  - Essay on any topic (250+ words) Note - Transfer students applying to PT, OT, or Nursing must provide an essay using the prompt "why they want to pursue a career in that specific area".
  - SAT or ACT scores (Optional)

Applicants should also see their program for additional admissions information.

An applicant will be assigned login credentials to the application portal where they may check the status of their application. The Director of

Admissions will notify the applicant by letter regarding the admissions status once a decision has been rendered.

All incoming students for fall are required to submit a \$250 tuition deposit. This deposit is refundable until May 1, to all incoming high school seniors. Requests for the refund must be emailed to [admit@husson.edu](mailto:admit@husson.edu) no later than May 1. Deposits received after May 1 are nonrefundable. The deposit will be applied to first term tuition charges. After May 1, accepted applicants are considered on a space available basis.

Candidates for the spring term must also submit a \$250 tuition deposit upon notification of acceptance to the University. The spring term deposit is nonrefundable. The deposit will be applied to first term tuition charges.

The **priority application deadline** for all health programs is January 1st for the fall term. Admission to most health programs is based on a competitive comparison to other applicants for the same term, therefore applicants who meet the expressed minimum admission requirements are not necessarily guaranteed acceptance.

Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practicum through their Husson University program of study should be aware:

- The host facility may require a criminal background check, finger printing or drug screening.
- Students are responsible for obtaining and paying for the background check or other screening processes and for delivering required documentation to the facility.
- Husson University will make reasonable efforts to place admitted students in field experiences and internships, however the host facility will determine whether a student will be allowed clinical access at that facility.
- A criminal record may jeopardize completion of student's coursework and degree requirements, as well as licensure by the state professional regulating body.
- Students may consult the licensure and/or certification organization corresponding to their intended major for more details.
- Successful completion of a program of study at Husson University does not guarantee licensure, certification, or employment in the relevant occupation.

Prospective applicants are encouraged to become familiar with Husson University. Campus tours and open house programs provide candidates with an opportunity to visit the University and experience campus life. Visits may occur at other times, and personal interviews are recommended. Prospective students are encouraged to [schedule a visit](#).

**All correspondence concerning undergraduate admission should be addressed to:**

Office of Admissions  
1 College Circle  
Bangor, ME 04401

Telephone: 207-941-7100

Email: [admit@husson.edu](mailto:admit@husson.edu) ([www.husson.edu](http://www.husson.edu))

Website: [www.husson.edu](http://www.husson.edu)

## Readmission

Students who desire readmission to the university must complete a Reentry Application which can be found online at <https://admissions.husson.edu/apply/>

The Director of Admissions will consider the application for readmission on the basis of space availability, program availability, and past academic performance. Upon review of the student's request and examination of the required data, the student will be notified by letter of the decision regarding their readmission to the University.

## Non-Degree Admissions

Space permitting, Husson allows students who do not have the intent of completing a degree at the University to enroll in a limited number of courses in any given semester. Such students may include those seeking to take a special course offering, those seeking professional recertification, or those who may need to take one or two courses as a prerequisite to further studies at other institutions. Students wishing to register for courses under this status must complete a Non-degree Admissions application. Please note that acceptance of admission for courses is contingent upon the availability of space and the demonstration that the applicant is appropriately qualified to take the particular offering.

## Senior Citizens Tuition Waiver

Senior Citizens, 65 years or older, are eligible to take one tuition-free, Bangor-campus, undergraduate course per semester. Senior students wishing to take advantage of this opportunity must complete the Senior Citizen Tuition Waiver Application which can be found at: <https://admissions.husson.edu/register/seniorcitizenwaiver>

## Veterans

Admissions criteria for veterans include graduation from an approved senior high school or a high school equivalency certificate recognized by the applicant's State Department of Education. Husson also accepts a General Educational Development Certificate administered under the United States Armed Forces Institute and subsequently recognized by the applicant's State Department of Education. Veterans Administration paperwork for new students requires two to four weeks for processing.

The University may recognize applicable credit based on the American Council on Education's Guide to the Evaluation of Educational Experience in the Armed Services. Interested applicants must provide a DD 214, a DD 295, AART, SMART, JST, and/or other appropriate credentials for evaluation.

## International Students

Husson University welcomes international students who meet all established University admission criteria. Since admission requirements vary among areas of study, applicants are advised to read carefully the criteria for their program of choice. In addition, international applicants must comply with rules established by the U.S. Citizenship and Immigration Services (USCIS), and follow the process for acquiring and maintaining an F-1 Visa (See "F-1 Visa Information" at [www.husson.edu](http://www.husson.edu)).

Both first-year and transfer international applicants are admitted through July 1 for entry in fall and through December 1 for entry in spring. Applications are reviewed as soon as they are complete, and applicants are typically notified of a decision within two weeks. Because some programs fill early, it is advisable to complete applications by January 1

for fall entry. Candidates for programs in Nursing, Occupational Therapy, Physical Therapy and Pharmacy must be aware that these programs are highly competitive, have a small number of openings each year, and may be filled before January 1. Please refer to specific programs for admission deadlines at [www.husson.edu](http://www.husson.edu). Applicants applying to graduate and professional programs should follow the application instructions for their specific program, found at [www.husson.edu/](http://www.husson.edu/).

For undergraduate admission consideration, applications must include the following:

1. A completed application found online at [www.husson.edu](http://www.husson.edu)
2. Official transcripts - one from every high school attended in grades 9 through 12. All applicants must submit transcripts translated in English or submit transcripts to a credential evaluation service which holds a membership in NACES ([www.naces.org/members](http://www.naces.org/members)). Evaluation reports must be course-by-course. All transfer candidates must submit transcripts to a credential service.
3. Test of English Proficiency. Husson accepts TOEFL (minimum score 75, Nursing, Physical Therapy, Occupational Therapy and graduate programs minimum score 80), IELTS (minimum score 6.0; graduate programs minimum score 6.5) or iTEP (minimum score 3.7; graduate programs 3.9). Applicants who are native English speakers or have been studying in an English immersion environment for two or more years may replace the test of English competency with SAT or ACT scores or comparable university entrance exam results. Other English exam results may be accepted on a case by case basis.
4. A letter of recommendation from a teacher or non-family member.
5. Affidavit of Financial Support with accompanying proof of finances (a bank statement indicating resources for one complete year of attendance) and dated within six months.
6. Copy of Passport ID Page

\*There is no application fee for international applicants, except for certain graduate programs.

All accepted students must submit an enrollment deposit of \$500 by June 1 for fall admission.

## International Student Scholarships

The *President's Global Scholarship* is available to all undergraduate international students. Students may be eligible for awards ranging from \$1,000 to \$10,000. Every applicant is screened for eligibility based upon merit criteria that include grade point average, test scores, strength of program of study, leadership, and service. Scholarships are renewable based upon maintaining a 2.5 grade point average and good school citizenship. Students must submit all application materials by April 1 to be considered for any level of the *President's Global Scholarship*.

## Contact Information

International students and their families are encouraged to explore Husson University through our website, visits (in-person or virtually), and personal contact with our staff. We welcome your questions and the opportunity to showcase our programs.

Direct Inquiries to the following: Phone: +1 207.941.7014 or email: [international@husson.edu](mailto:international@husson.edu) ([international@husson.edu](mailto:international@husson.edu))

## Professional Clinical Licensure and Certification Notice

Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Husson program of study should be aware that their host facility may require a criminal background check, finger printing or drug screening. In such situations, students are responsible for obtaining and paying for the background check or other screening processes and for delivering required documentation to the facility. Although Husson will make reasonable efforts to place admitted students in field experiences and internships, the host facility will determine whether a student will be allowed clinical access at that facility. Students should be aware that a criminal record may jeopardize completion of their coursework and degree requirements, as well as licensure by the state professional regulating body. Students may consult the licensure and/ or certification organization corresponding to their intended major for more details. Successful completion of a program of study at Husson does not guarantee licensure, certification or employment in the relevant occupation.

## Student Classification

### Degree Status

Students in this category are those enrolled in doctorate, master, bachelor or associate degree programs. Undergraduate degree status students are eligible for financial aid. Degree students may defer their declaration of a major until the end of the first year. Prior to being admitted into the professional phase of degree programs (Occupational Therapy, Pharmacy, and Physical Therapy) students must demonstrate successful completion of a minimum of two full time semesters at a post-secondary institution. Requests for exemption to this policy will be considered on an individual basis.

### Non-degree Status

Students in this category are pursuing courses for personal enrichment, professional certification, or to fulfill prerequisites at other institutions. Non-degree status students are not eligible for financial aid.

### Certificate Programs

Students in this category will develop and update skills while increasing their expertise in a given field or prepare for career advancement. Certificate programs provide a pathway to earning a bachelor's degree as they are aligned with industry-standards.

### Special Status

Students in this category may have specific academic needs and may not meet the University admissions requirements. They will be assigned an advisor who will monitor their progress. Special students in good academic standing may apply for admission to a degree program. It should be noted that students taking courses without regard to a future academic major may take courses that are not transferable for degree credit. It is to a student's advantage to declare a degree objective as soon as is practical. As a guideline, a decision should be made after (24) credit hours have been successfully completed. Special status students are not eligible for financial aid.

### Conditional Status

Students in this category are those considered to have academic deficiencies, for which a longer time may be required than is shown in the catalog to complete degree requirements. For those students, an individual academic plan will include a reduced course load and receive

dual advising - An academic advisor and a student success advisor. Conditional status students are eligible for financial aid.

## Advanced Standing Test Programs

Depending upon the program of study, entering students may be awarded advanced standing to a maximum of thirty credit hours on the basis of advanced placement examinations. College credit can be earned through the College Level Examination Program (CLEP), Advanced Placement (AP) through testing with the College Board or the International Baccalaureate (IB). Minimum grade requirements and course equivalencies can be found at <http://www.husson.edu/admissions/undergraduate-professional-admissions/advanced-credit-program/advanced-standing>. Other recognized college-credit granting programs may also provide a student advanced standing at Husson. Students are encouraged to present earned credit for evaluation when applying for admission.

## Early College Admission Program (ECAP)

Husson University recognizes the desire of high school students to take college courses for credit in order to enter college with advanced standing, thereby bypassing selected introductory level courses. In order to address this need, Husson University offers the Early College Access Program.

### Program Application Requirements

- Students must currently be in their junior or senior year of high school. ECAP is available to qualified students within the United States, who reside in these states : Maine, New Hampshire, Vermont, Massachusetts, New York, Connecticut, Rhode Island, Maryland and New Jersey.
- Students must be at least in their junior year (starting with the Fall term of the junior year) or senior year, or equivalent.
- Students must have a cumulative GPA of at least 80 or equivalent; students seeking to enroll in a 7-week accelerated course must have a minimum GPA of 90 or equivalent.
- Parent and high school counselor consent forms for participation in the ECAP must be received as part of the application process.
- Homeschooled students: a statement from either the counselor or principal from the local school administrative unit where the student resides that confirms academic progress and abilities of the student, for program consideration, is required.

### Program Conditions

- Tuition is free except for the cost of books and material fees
- Students are allowed to take a maximum of two courses a semester for a maximum total of 21 credits over 2 years.
- Students shall register for level 100-200 courses.
- Some courses may have prerequisites that need to be met.
- Enrollment in courses depends on space availability.
- The program ends when a student either earns 21 credits prior to graduation or after the Spring term just prior to graduation.

[Program Information and Application Link for ECAP](#)

**Additional Information:** Contact the Admissions Office at 207-941-7100 or email [ecap@husson.edu](mailto:ecap@husson.edu)

## Proficiency Exams

Proficiency examinations developed by departments and divisions within the University are also used to assess attained competencies and provide for advanced standing. These examinations are used to measure student attainment of specific learning normally provided through regular Husson courses. Successful performance results in the awarding of credit for specified courses. The departments and schools of the University designate the courses for which proficiency examinations are available to students.

Proficiency examinations are intended for the purpose of recognizing the already attained skills and knowledge of persons who are enrolled at Husson. Students may challenge any course at Husson with the following exceptions:

- If a course has a prerequisite, the student must have met the prerequisite requirement before challenging the course;
- Those courses restricted by catalog statements on eligibility or otherwise not approved by the separate university departments or divisions;
- The most advanced-level course in a sequence of courses where skills and knowledge attained are closely related to potential job performance; and
- Graduate courses. Some graduate nursing courses are open to challenge by examination. For information, contact the Office of the Dean of the College of Health and Education.

Students may not take a proficiency exam in any course for which credit has already been accepted in transfer by Husson University. Husson University will accept proficiency credits from other colleges and universities that are regionally accredited. A student must be registered in a degree program at Husson University to be eligible to take a proficiency exam (with the exception of high school students enrolled in ECAP).

If the student's proficiency examination score meets the minimum standard required for "C" work in the course, credit for the course will be entered on the student's permanent record by the University Registrar. Such credit will be shown as "credit by proficiency." No grade will be recorded, and the credits will not be included in the computation of the student's grade-point average. If the student's examination does not meet the standard required for "C" work, no credit shall be granted. A student may take a proficiency examination for a given course only once.

Candidates for advanced standing who wish to enroll in a degree program must complete their last thirty (30) credit hours at Husson.

## Advanced Standing - Transfer Credit

Students who have attended other accredited institutions and who wish to transfer to Husson are admitted to advanced standing on the quality of their credentials. Such transfer students should have the institution(s) attended send official transcripts of the course work completed to the Husson Admissions Office for evaluation. This should be done as part of the process of applying for admission to the University. Invitations are extended to all transfer students to arrange interviews with the Admissions Office.

Transfer students should follow the regular admission procedure outlined in this catalog. It is recommended that application be made at least one month before the semester in which the student wishes to enter Husson.

The essence of the transfer policy is an evaluation of the individual's complete official transcript(s) from the institution(s) previously attended. It is the transferee's responsibility to have these transcripts forwarded to the Husson Admissions Office. Upon admission to the University, a copy of the evaluation of transfer credit is made available to the transferee.

Transfer credit will be considered from institutions whose accrediting body is approved by the Council on Higher Education Accreditation (CHEA), or as outlined in an articulation agreement, with the following guidelines:

Transfer students may be eligible to transfer up to, but may not exceed, 90 credit hours into Husson University.

A grade of "C" or better must be attained for credit to be considered. Exceptions to the grading policy may be waived if credits were used in the awarding of an associates or bachelor's degree.

The transfer student, after becoming a resident student at Husson, cannot transfer additional credits from any other institution into a Husson degree or certificate program.

Students who transfer into Husson University must complete their final 30 credit hours at Husson University and a minimum of 15 credits must be specific to the major.

Students who wish to transfer credit into Husson University after having been admitted must follow the policy under [Academic Policies](#).

## Prior Learning Assessment

Students interested in enrolling in the Husson University's Prior Learning Assessment class, PA 100, should first consult with his or her academic advisor, or admission's counselor, to discuss his or her degree plan. Students who have acquired a minimum of two years of professional work experience and have successfully completed a college composition course are eligible to seek award of college credits via prior learning assessment. Eligible individuals may choose a maximum of five courses (15 credits) within an Associate Degree program and ten courses (30 credits) within a Bachelor's Degree program which seem to equate to work responsibilities and corollary learning.

## English and Math General Education Policy

All students are required to demonstrate competency in Math and English. Before starting in their first year, all students that do not have AP or Transfer credits in College Algebra will be required to complete an online math placement assessment. The assessment results will determine class placement for math. Students are placed in English courses based on their previous transcripts. Placement changes may take place during the add/drop period.

## Undeclared Major

Most Husson students declare their intended major when applying for admission to the University. Students may, however, choose to defer their declaration of a major until the end of the first year of study. For those students, the University provides a basic first-year curriculum composed of general education and foundation courses. The student develops a schedule in conjunction with an academic advisor from Academic

Services. Subsequent approval of first-year courses for transfer into a degree program rests with the School or academic department offering the degree.

## Dual Major – Undergraduate

A student who seeks a second or additional major for his or her baccalaureate degree must meet all General Education requirements for the original major and complete all degree requirements for both majors. A student seeking a second major should complete a "Request for Second Major" form and submit it to his or her original advisor, the new advisor within secondary major, and the department head and dean where the new major is housed. A completed transcript evaluation must be attached and submitted along with the form to the registrar's office.

## Dual/ Second Bachelor's Degree

A student who seeks a second or additional Bachelor's degree must complete a minimum of 30 additional semester hours at Husson beyond the requirements for the first degree and complete all the requirements in the second degree area.

## Dual/Second Master's Degree

If the graduate program allows, a student who seeks a second or additional graduate (Master's) degree must meet admissions requirements, complete a minimum of 15 additional credit hours at Husson University beyond the requirements for the first graduate (Master's) degree and must complete all required course for the second graduate (Master's) degree.